



# Corporation of the Municipality of Calvin

1355 Peddlers Drive  
R.R. # 2  
Mattawa, ON  
POH 1V0

Regular Meeting of Council Agenda  
October 15, 2024 @ 6:00 p.m.  
Council Chambers

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1. Call to order
2. Approve Agenda
3. Declarations of Disqualifying Interest (Pecuniary)
4. Approve Minutes
5. Delegations
6. Consent Agenda Items for Information Purposes
7. **Administrative Matters**
  - 7.1 **Bridge Report-Antoine Boucher (Pending Report and Resolution)**
    - 7.1.1-To accept report
  - 7.2 **CAO Report- Aggregate Resources Act-License Fee**
    - 7.2.1 To accept the report
    - 7.2.2 Aggregate Resources Act-License Fee Disbursement
  - 7.3 By-Law 2024-60- 2025 OPP Primary Public Safety Answering Point Service Agreement
  - 7.4 Remembrance Day Township of Bonfield
  - 7.5 **CAO Report-Rural Ontario Municipal Association (ROMA) 2025 Conference**
    - 7.5.1-To accept the report
  - 7.6 Mattawa Museum Calvin Community Display
  - 7.7 **Chief Building Official Report**
    - 7.7.1 Building Report -September
  - 7.8 **CAO Report-BDO Audit Services**
    - 7.8.1 Service Agreement with BDO for 2023 and 2024 Fiscal Year
  - 7.9 **Public Works Department Report**
    - 7.9.1 To accept the report
    - 7.9.2 Management of Beavers and Beaver Dam By-Law
8. **Business Arising from Previous Council Meetings**
  - 8.1 **CAO Report-Minor Amendment Procedural By-Law**
    - 8.1.1 Amendment to Procedural By-Law 2024-49
9. **Agencies, Boards, Committee Reports & Minutes**
  - 9.1 North Bay Mattawa Conservation Authority
  - 9.2 East Nipissing Planning Board
  - 9.3 Physician Recruitment
  - 9.4 OPP Detachment Board
10. Closed Meeting-
11. Confirmatory By-Law
12. Adjournment



### Council Member's Declaration of Pecuniary or Conflict of Interest

Pursuant to Subsection 5.1, of the *Municipal Conflict of Interest Act*, R.S.O. 1990 and the Municipality of Calvin Code of Conduct (In force and effect on March 1, 2019), Council members must complete this form prior to the Council meeting at which they will be making a declaration of pecuniary or conflict of interest, direct or indirect. Each member who is declaring a pecuniary/conflict of interest shall read the statement at the appropriate time during the applicable meeting, then provide this written statement to the Clerk.

Declaration:

I, \_\_\_\_\_, declare a pecuniary/conflict  
(Print Full Name)  
of Interest in Item \_\_\_\_\_ Item Title \_\_\_\_\_ on the \_\_\_\_\_ Council  
agenda. (Agenda Item #) (Date of Council Meeting)

I am making this declaration because (General nature of pecuniary/conflict of interest):

\_\_\_\_\_  
\_\_\_\_\_

I confirm that I will not vote on the matter, I will not take part in discussion on any question in respect of the matter, and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Clerk's Acknowledgement:

Received on \_\_\_\_\_ by \_\_\_\_\_  
(Date) (Print Name)

Signature of Clerk or Designate \_\_\_\_\_



## THE CORPORATION OF THE MUNICIPALITY OF CALVIN

Regular Meeting of Council  
 Minutes  
 September 24, 2024  
 6:00 p.m.

### Attendance:

CAO Donna Maitland, Deputy Mayor Moreton, Councillor Grant, Councillor Latimer, Councillor Manson, Deputy Clerk Teresa Scroope, Public Works Superintendent Ann Carr, Chief Building Official Shane Conrad and Fire Chief Mariel Lebreche.

Guest: 0

Absent: Mayor Gould

### 1) Call to Order

Resolution Number: 2024- 314

Moved By: Councillor Manson

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT:

This September 24, 2024 Regular Meeting of Council be called to order @ 6:00 p.m. and note that quorum has been achieved.

Results: Carried

### 2) Approval of Agenda

Resolution Number: 2024- 315

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT:

The Council for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated

Results: Carried

### 3) Declarations of Disqualifying, Pecuniary, Conflict of Interest-None to declare

Declarations of Disqualifying, Pecuniary, Conflict of Interest

Pursuant to Subsection 5.1, of the Municipal Conflict of Interest Act, R.S.O. 1990 and the Municipality of Calvin Code of Conduct (In force and effect on March 1, 2019).

Council members must complete this form prior to the Council meeting at which they will be making a declaration of pecuniary or conflict of interest, direct or indirect.

Each member who is declaring a pecuniary/conflict of interest shall read the statement at the appropriate time during the applicable meeting, then provide this written statement to the Clerk.

<u>Member of Council</u>	<u>Declared</u>	<u>None to Declare</u>
Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Latimer	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Manson	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Moreton	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mayor Gould (Absent)	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### 4) Approval of Minutes

Resolution Number: 2024- 316

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT the minutes for the Regular Council Meeting of September 10, 2024 be approved as presented and circulated.

Results: Carried

#### 5) Delegations: 0

#### 6) Consent Agenda Items for Information Purposes

Resolution Number: 2024- 317

Moved By: Councillor Grant

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby receive the Consent Agenda items as circulated.

Requests: 0

Results: Carried

#### 7.1.1)

Resolution Number: 2024-318

Moved By: Councillor Manson

Seconded By: Councillor Latimer

**NOW THEREFORE BE IT RESOLVED THAT** Council for the Corporation of the Municipality of Calvin has received and accepts the Fire Chief Report.

Results: Carried



7.1.2)

Resolution Number: 2024-319

Moved By: Councillor Manson

Seconded By: Councillor Grant

**NOW THEREFORE BE IT RESOLVED THAT** Council for the Corporation of the Municipality of Calvin accept the Fire Chief's recommendation to hire the following firefighter:

**Andres Barahona** Effective September 24, 2024

**AND FURTHERMORE**, the Fire Chief will submit to the CAO, their home/cell telephone numbers, email address, date of hire, position titles, along with a Copy of DZ license if relevant to their role, and a completed Federal and Provincial tax forms, no later than October 4, 2024.

Results: Carried

7.1.3)

Resolution Number: 2024-320

Moved By: Councillor Manson

Seconded By: Councillor Grant

**Now therefore be it resolved that** Council for the Corporation of the Municipality of Calvin accept the Fire Chief's recommendation to accept the resignation of firefighter P. Scroope effective August 29, 2024

**AND FURTHERMORE** that by way of this resolution, administration be advised for payroll purposes.

Results: Carried

7.1.4)

Resolution Number: 2024-321

Moved By: Councillor Grant

Seconded By: Councillor Manson

**WHEREAS** the Council of the Corporation of the Municipality of Calvin has approved through the 2024 budget, through the Fire Dept Capital Reserve Fund, \$10,750 for the purchase of a Utility Terrain Vehicle (UTV) and \$7,000 for the purchase of a hauling trailer, with the balance of funds necessary to acquire these items contributed by the Calvin Volunteer Firefighters Association;

**AND WHEREAS** the Council of the Corporation of the Municipality of Calvin accepts the Fire Chief's recommendation for the purchase of the UTV from Sturgeon Motor Sports at the total cost of the UTV equipment including taxes and licensing fees to the amount of \$27 558.84, with the purchase of the trailer to be made in the near future;

**NOW THEREFORE BE IT RESOLVED THAT** that the Chief Administrative Officer be authorized to execute any and all documents, including obtaining the Association's contribution funds to complete the purchase of these capital items.

Results: Carried

7.1.5)

Resolution Number: 2024-322

Moved By: Councillor Grant

Seconded By: Councillor Manson

**Now therefore be it resolved that** Council for the Corporation of the Municipality of Calvin accept the Fire Chief's request for \$10,500 to be expensed this fiscal year, from Capital Reserves in order to purchase tracks, helmets, emergency lighting, decals, radio and antenna for the newly acquired UTV.

Results: Carried

7.2)

Resolution Number: 2024- 323

Moved By: Councillor Grant

Seconded By: Councillor Manson

**WHEREAS** the Municipality East Ferris has extended an invitation the Corporation of us, to attended Remembrance Day services on Nov 9<sup>th</sup> 2024 @ 10:30 a.m. and requested a rsvp,

**Now therefore be it resolved that** by way of forwarding a copy of this resolution, they be informed that Councillor Grant having received the details as part of this meeting agenda, will attend the service as the Municipality's representative and that staff be instructed to purchase a wreath of approx. value of \$150.00

Results: Carried

7.3.1)

Resolution Number: 2024-324

Moved By: Councillor Manson

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin has received and accepts the Chief Building Officer report for the month of August.

Results: Carried

8.1)

Resolution Number: 2024-325

Moved By: Councillor *Latimer*

Seconded By: Councillor *Manson*

**Whereas** By-law 2019-027 being a By-Law to Establish Municipal Building Procedures, Regulations and Prescribe Permit Fees and Other Fees as Applicable to Building Related Matters and Schedule A of By-Law 2024-47 being a By-law to consolidate municipal fees and charges are required to be reviewed annually,

**And Whereas** Council has received, discussed and considered the CAO and Chief Building Official reports relating to building inspection service fees,

**Now therefore be it resolved that** Council for the Municipality of Calvin directs staff to promote a public consultation meeting regarding their proposed revised building inspection service fees, which are as follows:

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A 5% increase rounded to the nearest \$5.00 except for New Buildings and Building without a permit.

**Building Services and Fees/Refunds**

**Proposed Fee**

- New Buildings (except for accessory buildings)
  - Building without a permit
  - New buildings (except for accessory buildings)
  - Addition to buildings (except for accessory buildings)
  - Accessory buildings which includes garages, storage buildings, and barns, porches, carports, sundecks, balconies, solariums and sunrooms (including additions to accessory buildings)
  - Residential alterations, repairs or renovations including Chimneys, plumbing, windows, doors
  - Demolition Permit
  - Change of Use Inspection
  - Moving a building into, within or out of the municipality
-

- Reshingling a building. Permit is issued to the homeowner allowing the disposal of old shingles at the landfill site plus, tipping fees
  - Compliance letter (site inspection required)
  - Occupancy permit (site inspection required)
- Commercial, Industrial, Institutional, Alterations, Repairs and Renovations
- Swimming Pools

Status of permit application

Percentage of fee eligible for refund

1. Application filed, plans reviewed, applications withdrawn.
2. Application filed, plans reviewed, permit refused.
3. Application filed, plans reviewed, permit issued and works abandoned after the Foundation stage.
4. Permit revoked

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Results: Carried

8.2.1)

Resolution Number: 2024-326

Moved By: Councillor Grant

Seconded By: Councillor Manson

**NOW THEREFORE BE IT RESOLVED THAT** Council for the Corporation of the Municipality of Calvin has received the report entitled CAO report to Council -Calvin Residents' use of Mattawa and Bonfield libraries.

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Results: Carried



8.2.2)

Resolution Number: 2024-327

Moved By: Councillor Manson

Seconded By: Councillor Latimer

WHEREAS the Town of Mattawa has requested an appointment of a Municipal Representative (Council or Staff) on the John Dixon Library Ad-Hoc Committee,

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin has chosen not to appoint a representative from the Municipality of Calvin on the John Dixon Library.

Results: Carried

8.2.3)

Resolution Number: 2024-328

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin direct staff to enter into an agreement with the Bonfield Public Library for the 2025 fiscal year and request from the Province that as a result of the Agreement, Ontario Library Services funds be directed to the Bonfield Public Library.

Results: Carried

8.2.4)

Resolution Number: 2024-329

Moved By: Councillor Manson

Seconded By: Councillor Grant

**NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin direct staff to gauge Calvin residents' library service needs, including their preferred library host location through a brief community survey.**

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Results: Defeated

8.3.1)

Resolution Number: 2024-330

Moved By: Councillor Manson

Seconded By: Councillor Latimer

**NOW THEREFORE BE IT RESOLVED THAT** Council for the Corporation of the Municipality of Calvin has received and accepts the Public Works Superintendent Report.

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Results: Carried

8.3.2)

Resolution Number: 2024-331

Moved By: Councillor Manson

Seconded By: Councillor Grant

**WHEREAS** the Public Works Superintendent has worked with Circular Materials and recycling staff to lower the percentage of non-eligible sources during the transition to producer responsibility;

**AND WHEREAS** Circular Materials has amended the agreement from 25 percent hold back of costs to 5.5 percent hold back of costs for non-eligible sources until December 31, 2025;

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AND WHEREAS the current level of service provides recycling to non-eligible sources and the proposed 5.5 percent would require a cost of \$83.00 per month from month from April 01, 2025 to December 31, 2025, which is not unreasonable to continue the service;

**THEREFORE**, the Public Works Superintendent, in consultation with the Chief -Administrative Officer, recommends to Council that the Municipality enter into an agreement with Circular Materials to operate the blue box program as a contractor to Circular Materials on the basis that the financial compensation is considered acceptable and the Municipality of Calvin can continue to provide service to eligible and non-eligible sources during transition at the current recycling depot location with minimal service level changes;

**AND FURTHERMORE**, that the Public Works Superintendent will provide Council with options and the financial impact of how to proceed with non-eligible sources on January 01, 2026, at a meeting of Council in November 2024.

Results: Carried

8.3.3)

Resolution Number: 2024-332

Moved By: Councillor Manson

Seconded By: Councillor Grant

WHEREAS Council for the Municipality of Calvin has received the superintendent report entitled "Background Report for the Agreement with Circular Materials Ontario" on September 10, 2024, during the Regular Meeting of Council and opted to defer to the next regular meeting,

WHEREAS CMO is the administrator of the common collection system for Blue Box Material; and

WHEREAS CMO issued an offer to the Contractor in connection with the collection of Blue Box Material at Depots; and

WHEREAS Contractor and CMO jointly desire to enter into this Agreement respecting the collection of Blue Box Material at Depots for the applicable Eligible Community; and

WHEREAS the Contractor agrees to provide the Work in accordance with the terms and conditions of this Agreement;

AND WHEREAS in consideration of the promises, mutual covenants, and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties acknowledge and agree to all covenants, terms and conditions as stipulated in this Agreement.

NOW THEREFORE BE IT RESOLVED, Council of the Corporation of the Municipality of Calvin hereby approves this By-Law 2024-57 to be read, enacted and passed this 24<sup>th</sup> day of September 2024.

1. That the Deputy Mayor and CAO are designated as the Signing Officers and are authorized to execute on behalf of the Corporation of the Municipality of Calvin.
2. That the attached Agreement be hereto and form part and parcel of this By-Law.
3. That any other By-law inconsistent with this By-Law is hereby repealed.
4. This By-Law shall be enacted and in effect upon the signing thereof.

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Results: Carried

9. Agencies, Boards, Committee Reports & Minutes

**1. North Bay Mattawa Conservation Authority-**

Board Member-Councillor Moreton-

- From Rebecca Morrow Sept 13/24: The minutes for the NBMCA's Board of Directors meeting for August 14, 2024 have been posted to the website. Below is the link.
- <https://nbmca.ca/about-us/members-nbmca/members-meetings-minutes/>

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2. East Nipissing Planning Board- No Meetings

Board Members-Councillor Grant.

3. Physician Recruitment

Board member- Mayor Gould (Absent).

4. OPP Detachment Board-Next meeting Sept 25, 2024.

Board Member-Councillor Grant.

10 a) Move into Closed

Resolution Number: 2024-333

Moved By: Councillor Manson

Seconded By: Councillor Latimer



NOW THEREFORE BE IT RESOLVED THAT:

Council for the Corporation of the Municipality of Calvin hereby move into closed session @ 7:40 to discuss;

**Pursuant to Section 239 of the Municipal Act, 2001,**

- **Personal matters about an identifiable individual including municipal employees (s.239(2)(b))**
- **Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (s.239 (2)(e))**

Results: Carried

10 b) Return to Open

Resolution Number: 2024-334

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT:

That Council for the Municipality of Calvin return to Open Session at 8:30 p.m. and report that it received and discussed information of the following nature:

**Pursuant to Section 239 of the Municipal Act, 2001,**

- **Personal matters about an identifiable individual including municipal employees (s.239(2)(b))**
- **Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (s.239 (2)(e))**

Results: Carried

11) By-Law 2024-59

Resolution Number: 2024-335

Moved By: Councillor Manson

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT:

By-Law 2024-59 being a By-Law to confirm the proceedings of Council be approved.

Results: Carried

12) Adjournment

Resolution Number: 2024-336

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin now be adjourned @ 8:31 p.m.

Results: Carried





# MUNICIPALITY OF CALVIN

1355 Peddlers Dr, Mattawa, ON P0H 1V0

Tel: 705-744-2700

Fax: 705-744-0309

clerk@calvintownship.ca

## Delegation Request Form

To speak at our Council meeting, you must complete this form. Upon receipt of this form, the Clerk will confirm your delegation and provide instructions on how to participate.

The requests to appear before Council must be received in writing by the Clerk NO LATER than 12:00 noon of the THURSDAY immediately preceding the scheduled Council meeting. Only one spokesperson per organization shall speak on behalf of the group at the delegation to Council.

**Name & Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Contact Telephone:** \_ \_\_\_\_\_

**Date of Meeting you are requesting for the delegation:** \_\_\_\_\_

**Please state the purpose of the delegation: (Please attach Presentation if one will be given to Council)**

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Once a date and time has been established for the person requesting delegation status, the Clerk shall provide confirmation by telephone, fax or electronic means.

Personal information contained on this form is collected under the authority of the Municipal Freedom of Information & Protection of Privacy Act and will be used for the purpose of providing correspondence relating to matters before Council.

### **Engaging Council through a Delegation**

The purpose of the delegation process is to allow residents to make their views known to Council. Council values and welcomes public input. A person wishing to make a delegation shall submit a request in writing to the Clerk.

- The Clerk shall evaluate the request for delegation and decide whether the request complies with the criteria set out within the Procedural By-Law. The Clerk may, upon receipt, refer any correspondence or petition to a department head without the prior consideration of Council. Any correspondence or petition sent anonymously will not be considered. If the Clerk decides not to place a delegation on the agenda, and the delegation wishes to appeal the Clerk's decision, the information shall be distributed under separate cover to Council for their consideration.
- Provide as much information as possible to the Clerk prior to the meeting to ensure Council has an opportunity to review your information and prepare any questions. If any additional information is to be presented at the meeting, 10 copies shall be supplied to the Clerk prior to the meeting start time for circulation. These copies will become part of the official corporate records.
- Discussion topics, other than the subject matter of the written request to appear as a delegation, will not be permitted. Further subsequent delegations on the same topic, without significant new information will not be permitted.
- Delegations shall not be permitted to appear before Council for the sole purpose of generating publicity or personal attacks.
- The Mayor or Presiding Officer may curtail any Delegation, for disorder or any other breach of the by-law and, if he/she rules that the Delegation is concluded, the person appearing as a Delegation shall withdraw, and the decision of the Mayor or Presiding Officer shall not be subject to challenge.
- If a staff report is required to provide further information, the matter shall be referred to the appropriate staff to report back to Council at a subsequent meeting.

#### How to Delegate:

- When called upon by the Mayor or the Chairperson, the delegate should proceed to the podium/table in the Council Chambers or proceed with the electronic presentation if the Council meeting is performed by video conference.
- Delegates are permitted to speak for ten (10) minutes.
- The appropriate way to address Council is to preface their surname with Mayor or Councillor.
- All questions or comments shall be made through the Mayor or Chairperson.
- A person addressing Council shall not utilize profane or offensive language or insulting expressions and shall not question the reputation of any individual member.
- Applause and other displays of approval or disapproval during Council meetings are considered inappropriate and are discouraged.
- Upon completion of your presentation, the delegate should remain in place or on the phone, if delegation is done electronically, to allow for any questions from Council members. Council members may ask questions for clarification purposes. Statements from Council members or debate on the issue are generally not permitted at this stage. After completion of any questions, the speaker will be asked to be seated. Council members may then enter into discussion. However, it is general practice to refer the matter to staff for a report and recommendation. Debate as required would take place after receiving staff report.

# CONSENT AGENDA-October 15, 2024

## Staff Reports for Information:

1. CAO Report to Council-Fire Protection Grant

## Correspondence for Information:

1. North Bay Parry Sound District Health Unit-June 26, 2024, Minutes-Attached.
2. Roma/AMO Annual Conference-East Ferris Resolution in support.
3. 2025 OPP Annual Billing Statement-Municipality of Calvin.
4. Ontario Deposit Return Program
5. AMO-Healthy Democracy Forum Oct 19-20, 2024, Toronto
6. Kettle Creek Conservation Authority-Phaseout of free water testing 2023 General Report
7. AMO Report Canada Community-Building Fund (CCBF)  
Link: [2023 Annual Report - Part I.pdf \(buildingcommunities.ca\)](#)
8. Support for Ontario's Big City Mayors (OBCM) Solve the Crisis Campaign  
Link: [Take Action - Solve Ontario's Homelessness Crisis \(solvethecrisis.ca\)](#)





## Corporation of the Municipality of Calvin

1355 Peddlers Drive

R.R. # 2

Mattawa, ON

P0H 1V0

STAFF REPORTS FOR INFORMATION



September 25, 2024

**CAO Report to Council: Fire Protection Grant- Information Only**

**PURPOSE:** To provide Council with details of the 2024 Fire Protection Grant application

**BACKGROUND:** In July 2024, the Ontario Ministry of the Solicitor General announced the 2024 Fire Protection Grant application to be open, with a deadline of September 5, 2024. The grant program would fund projects whose objectives align with at least one of the following objectives: Cancer Prevention: Equipment and Supplies; Cancer Prevention – PPE; Cancer Prevention – Minor Infrastructure; Minor Infrastructure Modernization – Enhanced Broadband and Internet Connectivity.

Program Information including guidelines were submitted by the Fire Marshall's Office on announcement and forward by the CAO to the Fire Chief with requests for a list of qualifying items to be included in the application.

On September 10<sup>th</sup>, an extension to the deadline was approved by the Ministry, and an application for funding for \$21,529.77 was submitted to support the purchase of bunker gear, for the fire department. This amount was supported by a supplier quote as requested and received that day from Deputy Fire Chief Whalley.

Application results will be announced at an unknown future date.

**OPTIONS:**

**That Council for the Corporation of the Municipality of Calvin receive this report.**

Respectfully submitted,



Donna Maitland, CAO



## Corporation of the Municipality of Calvin

1355 Peddlers Drive

R.R. # 2

Mattawa, ON

POH 1V0

CORRESPONDENCE FOR INFORMATION

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, June 26, 2024, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit’s website.

**PRESENT:**

**Nipissing District:**

Central Appointee	Karen Cook
Central Appointee	Sara Inch
Central Appointee	Maurice Switzer
Central Appointee	Dave Wolfe
Eastern Appointee	Rick Champagne ( <i>Chairperson</i> )

**Parry Sound District:**

Southeastern Appointee	Marianne Stickland
Western Appointee	Jamie McGarvey

**Public Appointees:**

Tim Sheppard

**REGRETS:**

Northeastern Appointee	Blair Flowers
Western Appointee – Nipissing District	Jamie Restoule
Public Appointee	Catherine Still
Central Appointee	Jamie Lowery ( <i>Vice-Chairperson</i> )

**ALSO IN ATTENDANCE:**

Medical Officer of Health/Executive Officer	Dr. Carol Zimbalatti
Executive Director, Corporate Services, Privacy Officer	Paul Massicotte
Manager, Planning and Evaluation, Communications	Danielle Hunter
Executive Assistant, Office of the Medical Officer of Health	Ashley Lecappelain
Executive Assistant, Executive Director’s Office	Christine Neily

**Recorder**

Executive Assistant, Office of the Medical Officer of Health	Sheri Beaulieu
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**1.0 CALL TO ORDER**

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Rick Champagne, Board of Health Chairperson called the meeting to order at 5:25 p.m.

**2.0 APPROVAL OF THE AGENDA**

The agenda for the June 26, 2024, Board of Health meeting was reviewed, and the following motion was read:

**Board of Health Resolution #BOH/2024/06/01 \*Wolfe/Cook**

***Be It Resolved***, that the Board of Health Agenda, dated June 26, 2024, be approved, as amended.

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>	<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	R			Dave Wolfe	X		

*“Carried”*

**3.0 CONFLICT OF INTEREST DECLARATION**

There were no conflicts of interest declared.

**4.0 PRESENTATION – NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT STRATEGIC PLAN**

Paul Massicotte, Executive Director, Corporate Services and Privacy Officer, and Danielle Hunter, Manager, Planning and Evaluation and Communications were welcomed to the Board of Health meeting to provide a presentation on the proposed 2024-2027 strategic plan for the Health Unit.

The presentation provided an outline on the phases of development, renewed mission, vision, and values, the strategic priorities, the launch process of the plan, operationalization of the plan, and the monitoring and reporting process. The presentation also provided more in-depth information related to the areas noted above. Internal reporting requirements will commence in 2025.

The Mission, Vision, and Values were noted as:

**Mission:** A healthy community for all

**Vision:** To foster healthy communities through partnership, preparedness, prevention, promotion, and protection

**Values:**

- Accountability
- Adaptability



- Collaboration
- Equity
- Empathy

Priorities for the organization were noted as:

- Priority One – Organizational Well-being
- Priority Two – Health Equity
- Priority Three – Communication, Connection, Collaboration

Questions and comments following the presentation were addressed.

Overall, Board members noted their appreciation for the proposed strategic plan and the work required to create it, however, lack of Board of Health member involvement in the planning stages of the strategic planning process was noted. Board members were provided assurance that this will be included in future strategic planning processes and updates.

## 5.0 APPROVAL OF PREVIOUS MINUTES

### 5.1 Board of Health Minutes – April 24, 2024

The minutes from the Board of Health meeting held on April 24, 2024, were reviewed and the following motion was read:

#### **Board of Health Resolution #BOH/2024/06/02 \*Wolfe/Sheppard**

*Be It Resolved, that the minutes from the Board of Health meeting held on April 24, 2024, be approved as presented.*

The recorded vote was as follows:

#### **RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>	<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	R			Dave Wolfe	X		

“Carried”

## 6.0 DATE OF THE NEXT MEETING

**Date:** September 25, 2024  
**Time:** to be determined  
**Place:** to be determined

## 7.0 BUSINESS ARISING

There was no discussion under Business Arising.

## 8.0 REPORT OF MEDICAL OFFICER OF HEALTH

The Report of the Medical Officer of Health for the June 26, 2024, meeting was presented to the Board of Health for information purposes.

Additional verbal updates were provided on the process for updating the Ontario Public Health Standards and the ongoing per- and polyfluoroalkyl substances (PFAS) work in North Bay between the Health Unit and external partners.

Comments and questions were received and addressed.

## 9.0 BOARD COMMITTEE REPORT

### 9.1 Finance and Property Committee

A Finance and Property Committee meeting was held prior to the Board of Health meeting. The following motion was read:

**Board of Health Resolution #BOH/2024/06/03 \*Stickland/Inch**

***Whereas, the North Bay Parry Sound District Health Unit (Health Unit) has held a contract with the Healthcare Insurance Reciprocal of Canada (HIROC) since 2013, and***

***Whereas, the service provider and costs related to the service have been very satisfactory to management and the Board of Health.***

***Therefore Be It Resolved, on the recommendation of the Finance and Property Committee that the Board of Health for the North Bay Parry Sound District Health Unit approve continuation of the contract for the general insurance program with the Healthcare Insurance Reciprocal of Canada until notified of any changes, and***

***Furthermore Be It Resolved, that the Finance and Property Committee be updated annually, at a minimum, on insurance matters.***

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>	<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	R			Dave Wolfe	X		

*“Carried”*

**10.0 CORRESPONDENCE**

Board of Health correspondence listed for the June 26, 2024, meeting is made available for review by Board members in the Board of Health online portal.

**11.0 NEW BUSINESS**

**11.1 North Bay Parry Sound District Health Unit Strategic Plan**

A presentation outlining the Health Unit’s proposed strategic plan for 2024 – 2027 was provided at the start of the meeting.

Having no further discussion related to the proposed strategic plan, the following motion was read:

**Board of Health Resolution #BOH/2024/06/04 \*Switzer/Wolfe**

***Therefore Be It Resolved***, that the Board of Health for the North Bay Parry Sound District Health Unit approve the Strategic Plan for 2024 – 2027.

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>	<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	R			Dave Wolfe	X		

*“Carried”*

Paul Massicotte and Danielle Hunter left the Board of Health meeting at 6:15 p.m.



Jamie McGarvey joined the Board of Health meeting at 6:16 p.m.

## **11.2 Board of Health Bylaws – Revisions**

Revisions to the Board of Health Bylaws were presented to the Board for their review and approval.

Having no discussion related to the proposed revisions to the Board of Health Bylaws, the following motion was read:

### **Board of Health Resolution #BOH/2024/06/05 \*Sheppard/Cook**

*Whereas, the Board of Health received and reviewed written notice in the June 26, 2024, agenda package of proposed revisions to the Board of Health Bylaws as follows:*

#### **Section I – Agenda**

13. Members of the Board shall have the right to propose an item for the agenda. It is recommended that such is received in writing, including all relevant attachments, by the Recording Secretary 14 days before the meeting for inclusion in the agenda package. For more urgent or confidential matters, a Board of Health member may wish to propose an agenda item after the 14-day timeline or at the time of the meeting.
14. For any agenda items not included in the Board of Health meeting package, the Board of Health will vote on the amendment to the proposed agenda prior to voting to approve the agenda. As with other motions, the Board could decide among several actions relating to the proposed agenda item, including but not limited to adopting, rejecting, amending, referring or deferring the proposed item. Attachments related to a new agenda item proposed and adopted at the time of the meeting cannot be added to the agenda package.

#### **Section I – Order of Business**

15. The business of each meeting shall normally be taken up in the order described in the agenda, however, the Chair, with approval from the Board may vary the order of the agenda to better deal with the business at hand. ~~Items not on the prepared agenda may be added to the agenda by agreement at the beginning of the meeting with the motion to approve the agenda noted as “carried as amended”. The addition shall be reflected in the minutes.~~

#### **Section III – Appointment of Standing Committees, Auditors, and Legal Advisor(s)**

49. At the first meeting, the Board shall appoint/recognize by resolution the following:

- a. A **Finance and Property Committee** comprised of all Board members to deal with matters of finance, banking, insurance, property, ~~and financial policies and procedures of the Board of Health;~~
- b. A **Personnel Policy, Labour/Employee Relations Committee** comprised of all Board members to deal with matters related to collective agreements (unions) and employment policies (non-union), ~~and personnel policies and procedures of the Board of Health;~~

#### Section IV – Chairperson

- 54. The Chairperson of the Board shall:
  - c. Ensure the Board of Health fulfills its governance responsibilities, and the Board of Health bylaws, ~~olicies code of conduct~~ and ~~governance manual~~ are followed,

#### Section X – Medical Officer of Health Absence or Inability to Act

104. Where necessary may appoint an Acting Medical Officer of Health in the short-term absence of the Medical Officer of Health/Associate Medical Officer of Health from one of the following health units, by a qualified locum Medical Officer of Health, or by a physician previously approved by Board of Health resolution, to ensure that the statutory duties and powers of the Medical Officer of Health may continue to be fulfilled,

Algoma Public Health  
Northwestern Health Unit  
Porcupine Health Unit  
Public Health Sudbury & Districts  
**Renfrew County and District Health Unit**  
Simcoe Muskoka District Health Unit  
Thunder Bay District Health Unit  
Timiskaming Health Unit

***Now Therefore Be It Resolved, that the Board of Health approves the proposed revisions to the Board of Health Bylaws Regulating the Board of Health, as presented.***

#### RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	X			Dave Wolfe	X		



"Carried"

### **11.3 Recommendations on Access to Free Private Well Water Testing**

A briefing note outlining the issue and recommended actions was included in the Board of Health agenda package.

Questions and comments were received and addressed.

The following motion was read:

#### **Board of Health Resolution #BOH/2024/06/06 \*Sheppard/McGarvey**

***Whereas**, private water testing is currently available through Public Health Ontario laboratories to residents who rely on drinking water from a private well or treated lake water to verify that their drinking water is potable; and*

***Whereas**, the Honourable Minister Sylvia Jones has provided verbal reassurances on multiple occasions that private water testing will remain free to the residents of Ontario; and*

***Whereas**, rural areas of Ontario comprise a higher volume of private water sources and will potentially be most impacted if cost-saving measures do not consider ruralism for private water testing services, including transportation of the sample by the resident to the point of drop off, and delivery from the point of drop off to the lab; and*

***Whereas**, private water testing is already underutilized by residents and further changes to accessibility of water testing could further reduce utilization, putting residents at risk of consuming non-potable water and the potential for water-borne illness; and*

***Whereas**, the Office of the Auditor General of Ontario report also identified quality improvement opportunities for coordination and communication of courier services used to transport water samples which may contribute to cost reductions without impacting Ontario residents, and also maintain the integrity of the sample being tested (reduce the number of samples rejected from the laboratory due to not arriving within the required timeframe).*

***Therefore Be It Resolved**, That the Board of Health for the North Bay Parry Sound District Health Unit recommends that Public Health Ontario within its quality improvement plan, assesses the geographical areas from which private water samples are collected and, with the support of the Ministry of Health ensures that drop-off locations, courier services and laboratories are coordinated to meet the needs of those geographies and maintain the integrity of the sample being tested; and*

***Furthermore Be It Resolved**, That the Board of Health provide correspondence of these resolutions to the Honourable Doug Ford (Premier), the Honourable Sylvia Jones (Ontario Minister of Health), Victor Fedeli, MPP (Nipissing), Graydon Smith, MPP (Parry Sound-Muskoka), John*



*Vanthof, MPP (Timiskaming-Cochrane), Michael Sherar (President and CEO of Public Health Ontario), Ontario Boards of Health, the Association of Local Public Health Agencies (alPHA), and member municipalities.*

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	X			Dave Wolfe	X		

“Carried”

**11.4 Board of Health Self-Evaluation Survey – Report**

In April 2024, Board of Health members completed the mandatory self-evaluation survey. A report on the survey findings was presented to Board members along with a follow-up action plan.

It was noted that the proposed action plan will be an evergreen document that will evolve as items identified in the self-evaluation survey are addressed.

**11.5 Association of Local Public Health Agencies (alPHA) 2024 Annual General Meeting and Conference – Report from Attendees**

A written summary of the course of events from the June 5-7 alPHA Conference and Annual General Meeting was provided in the package, along with verbal update by the two attendees.

Of note, the scheduled walking tour was a very good networking experience and noted topics of the conference were health unit mergers, implications on public health with Ontario as the fastest growing population with the arrival of 1.2 million new Canadians, private well water testing, nicotine pouches and Ontario’s youth, and expansion of alcohol outlets.

All motions brought forward to the annual general meeting were carried, with one of the motions being to urge the province to reconsider the increased sale of alcohol.

Board members were encouraged to read the Chief Medical Officer of Health’s 2023 Annual Report which contains a substantial amount of data on substance use and costs associated with each substance.

**12.0 IN CAMERA**

There was no in camera session.

**13.0 ADJOURNMENT**

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 6:42 p.m.

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Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

---

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)



**REGULAR COUNCIL MEETING**  
HELD  
September 24<sup>th</sup>, 2024

**2024-204**  
**Moved by Councillor Champagne**  
**Seconded by Councillor Trahan**

WHEREAS on February 27<sup>th</sup>, 2024, Council for the Municipality of East Ferris supported a resolution received from the Town of Petrolia calling upon both the Rural Ontario Municipal Association (ROMA) and Ontario Good Roads Association (OGRA) Boards to re-establish a combined OGRA and ROMA annual conference;

AND WHEREAS on May 16<sup>th</sup>, 2024, correspondence was received from ROMA Chair, Robin Jones, stating that in 2019 the ROMA Board of Directors and the OGRA Executive Committee decided not to hold a joint conference, but agreed that there are matters the organizations can work together on;

AND WHEREAS with ROMA being the rural voice of the Association of Municipalities of Ontario (AMO) it makes great sense for the ROMA and AMO conferences to be a combined conference, not only financially for municipalities but also for availability for participation of members of Council and staff;

AND WHEREAS these conferences afford a vital opportunity for delegations with members of our provincial parliament, moving to a combined ROMA/AMO conference provides a better respect to their availability and participation;

NOW THEREFORE BE IT RESOLVED that the Council for the Municipality of East Ferris call upon both the ROMA & AMO Boards to establish a combined ROMA/AMO annual conference;

BE IT FURTHER RESOLVED should the conferences be combined and held during the winter months, as has been past practice for the ROMA conference, that a hybrid participation option be considered as winter weather can be unpredictable and not all persons who wish to attend can do so in person;

AND BE IT FURTHER RESOLVED that this resolution be forwarded to ROMA, AMO, MPP Vic Fedeli, and all municipalities in Ontario.

**Carried Mayor Rochefort**





# East Ferris

MUNICIPALITY • MUNICIPALITÉ

CERTIFIED to be a true copy of  
Resolution No. 2024-204 passed by the  
Council of the Municipality of East Ferris  
on the 24th day of September, 2024.

A handwritten signature in cursive script that reads "K Hanselman".

Kari Hanselman, Dipl. M.A.  
Clerk

Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



**Municipal Policing Bureau**  
**Bureau des services policiers des municipalités**

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File Reference:

612-20

October 4, 2024

Dear Mayor/Reeve/CAO/Treasurer,

Please find attached the OPP municipal policing 2025 Annual Billing Statement package.

This year's billing package includes a statement for the 2023 year-end reconciliation. The final cost adjustment calculated as a result of the 2023 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2025 calendar year.

The final reconciliation of the 2025 annual costs will be included in the 2027 Annual Billing Statement.

For more detailed information on the 2025 Annual Billing Statement package please refer to the resource material available on the internet, [www.opp.ca/billingmodel](http://www.opp.ca/billingmodel). Further, the Municipal Policing Bureau will be hosting a webinar information session in October/November. An e-mail invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement please e-mail [OPP.MPB.Financial.Services.Unit@OPP.ca](mailto:OPP.MPB.Financial.Services.Unit@OPP.ca).

Yours truly,

Steve Ridout  
Superintendent  
Commander,  
Municipal Policing Bureau

Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



**Municipal Policing Bureau**  
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File Reference:

612-20

Le 4 octobre 2024

À l'attention du directeur général de l'administration,

Veillez trouver ci-joint la trousse du relevé de facturation annuelle 2025 pour les services policiers de la municipalité de la Police provinciale de l'Ontario.

La trousse de facturation de cette année contient un relevé de rapprochement de fin d'année pour 2023. Les rajustements des coûts finaux calculés à la suite du rapprochement annuel ont été inclus comme rajustement au montant facturé à la municipalité pendant l'année civile 2023.

Le rapprochement final des coûts annuels de 2025 sera inclus dans le relevé de facturation annuel de 2027.

Pour de plus amples renseignements sur la trousse de relevé de facturation annuel de 2025, veuillez consulter les ressources affichées sur Internet, à [www.opp.ca/billingmodel](http://www.opp.ca/billingmodel). Par ailleurs, le Bureau des services policiers des municipalités organisera des webinaires d'information en octobre. Une invitation sera envoyée par courriel aux municipalités pour les informer des dates des webinaires.

Si vous avez des questions au sujet de la trousse de relevé de facturation annuel, veuillez envoyer un courriel à [OPP.MPB.Financial.Services.Unit@OPP.ca](mailto:OPP.MPB.Financial.Services.Unit@OPP.ca).

Veillez agréer, Madame, Monsieur, l'expression de nos sentiments les meilleurs.

Steve Ridout  
Surintendant  
Commandant  
Bureau des services policiers des municipalités



## OPP 2025 Annual Billing Statement

Calvin M

Estimated costs for the period January 1 to December 31, 2025

Please refer to [www.opp.ca](http://www.opp.ca) for 2025 Municipal Policing Billing General Information summary for further details.

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
<b>Base Service</b>	<b>Property Counts</b>			
	Household	295		
	Commercial and Industrial	13		
	Total Properties	<u>308</u>	189.44	58,346
<b>Calls for Service</b>	(see summaries)			
	Total all municipalities	209,489,870		
	Municipal portion	0.0234%	158.90	48,941
<b>Overtime</b>	(see notes)		17.43	5,369
<b>Prisoner Transportation</b>	(per property cost)		1.67	514
<b>Accommodation/Cleaning Services</b>	(per property cost)		5.70	1,756
<b>Total 2025 Estimated Cost</b>			<u><b>373.14</b></u>	<u><b>114,926</b></u>
<b>2023 Year-End Adjustment</b>	(see summary)			5,596
<b>Grand Total Billing for 2025</b>				<u><u><b>120,522</b></u></u>
<b>2025 Monthly Billing Amount</b>				<b>10,043</b>

## OPP 2025 Annual Billing Statement

Calvin M

Estimated costs for the period January 1 to December 31, 2025

### Notes to Annual Billing Statement

- 1) Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2025 billing purposes the allocation of the municipal workload in detachments has been calculated to be 50.7 % Base Services and 49.3 % Calls for Service. The total 2025 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$189.44 estimated for 2025. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2020, 2021, 2022, and 2023 has been analyzed and averaged to estimate the 2025 costs. The costs incorporate the estimated 2025 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2025 hours and salary rates and included in the 2027 Annual Billing Statement.
- 5) Court Security and Prisoner Transportation (CSPT) - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2025 costs have been estimated based on the 2023 activity levels. These costs will be reconciled to the actual cost of service required in 2025.  
  
There was no information available about the status of 2025 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) Year-end Adjustment - The 2023 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.



**OPP 2025 Estimated Base Services and Calls for Service Cost Summary**  
**Estimated Costs for the period January 1, 2025 to December 31, 2025**

Salaries and Benefits	Positions		Base \$/FTE	Total Base Services and Calls for Service	Base Services	Calls for Service
	FTE	%		\$	\$	\$
<b>Uniform Members</b>	Note 1					
Inspector	26.56	100.0	187,318	4,975,177	4,975,177	-
Staff Sergeant-Detachment Commander	8.60	100.0	156,717	1,347,770	1,347,770	-
Staff Sergeant	38.53	100.0	168,657	6,498,335	6,498,335	-
Sergeant	226.23	50.7	143,480	32,459,478	16,460,024	15,999,454
Constable	1,618.15	50.7	120,835	195,529,705	99,147,813	96,381,892
Part-Time Constable	11.97	50.7	91,572	1,096,112	555,839	540,272
<b>Total Uniform Salaries</b>	<b>1,930.04</b>			<b>241,906,577</b>	<b>128,984,959</b>	<b>112,921,618</b>
Statutory Holiday Payout			6,207	11,906,411	6,262,929	5,643,483
Shift Premiums			1,129	2,095,821	1,062,740	1,033,081
Uniform Benefits - Inspector			29.47%	1,466,114	1,466,114	-
Uniform Benefits - Full-Time Salaries			36.38%	85,791,541	44,909,750	40,881,790
Uniform Benefits - Part-Time Salaries			18.75%	205,571	104,245	101,326
<b>Total Uniform Salaries &amp; Benefits</b>				<b>343,372,035</b>	<b>182,790,737</b>	<b>160,581,298</b>
<b>Detachment Civilian Members</b>	Note 1					
Detachment Administrative Clerk	164.29	50.7	75,342	12,377,949	6,276,748	6,101,201
Detachment Operations Clerk	3.41	50.7	69,798	238,011	120,750	117,260
Detachment Clerk - Typist	1.74	50.7	62,349	108,488	54,867	53,620
Court Officer - Administration	28.73	50.7	92,124	2,646,719	1,342,245	1,304,474
Crimestoppers Co-ordinator	0.89	50.7	73,240	65,184	32,958	32,226
Cadet	1.62	50.7	51,219	82,974	41,999	40,975
<b>Total Detachment Civilian Salaries</b>	<b>200.68</b>			<b>15,519,324</b>	<b>7,869,568</b>	<b>7,649,757</b>
Civilian Benefits - Full-Time Salaries			36.13%	5,606,608	2,843,009	2,763,599
<b>Total Detachment Civilian Salaries &amp; Benefits</b>				<b>21,125,933</b>	<b>10,712,577</b>	<b>10,413,355</b>
<b>Support Costs - Salaries and Benefits</b>	Note 2					
Communication Operators			6,682	12,896,527	6,782,230	6,114,297
Prisoner Guards			2,061	3,977,812	2,091,915	1,885,897
Operational Support			7,119	13,739,955	7,225,785	6,514,170
RHQ Municipal Support			3,208	6,191,568	3,256,120	2,935,448
Telephone Support			157	303,016	159,355	143,661
Office Automation Support			938	1,810,378	952,070	858,308
Mobile and Portable Radio Support			357	693,298	364,522	328,776
<b>Total Support Staff Salaries and Benefits Costs</b>				<b>39,612,554</b>	<b>20,831,997</b>	<b>18,780,557</b>
<b>Total Salaries &amp; Benefits</b>				<b>404,110,521</b>	<b>214,335,311</b>	<b>189,775,210</b>
<b>Other Direct Operating Expenses</b>	Note 2					
Communication Centre			150	289,506	152,250	137,256
Operational Support			1,112	2,146,204	1,128,680	1,017,524
RHQ Municipal Support			360	694,814	365,400	329,414
Telephone			1,458	2,813,998	1,479,870	1,334,128
Mobile Radio Equipment Repairs & Maintenance			168	326,258	171,540	154,718
Office Automation - Uniform			4,487	8,660,089	4,554,305	4,105,784
Office Automation - Civilian			1,154	231,585	116,485	115,100
Vehicle Usage			10,219	19,723,079	10,372,285	9,350,794
Detachment Supplies & Equipment			1,073	2,070,933	1,089,095	981,838
Uniform & Equipment			2,360	4,583,144	2,409,725	2,173,418
Uniform & Equipment - Court Officer			1,037	29,793	15,109	14,684
<b>Total Other Direct Operating Expenses</b>				<b>41,569,403</b>	<b>21,854,744</b>	<b>19,714,660</b>
<b>Total 2025 Municipal Base Services and Calls for Service Cost</b>				<b>\$ 445,679,925</b>	<b>\$ 236,190,055</b>	<b>\$ 209,489,870</b>
<b>Total OPP-Policed Municipal Properties</b>					<b>1,246,809</b>	
<b>Base Services Cost per Property</b>					<b>\$ 189.44</b>	



## OPP 2025 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2025 to December 31, 2025

### Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2020 through 2023. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 85.71 FTEs with a cost of \$17,779,996 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2025 salaries incorporate the 2025 general salary rate increase set in the 2023 to 2026 OPPA Uniform and Civilian Agreements (uniform and civilian staff - 4.75% in 2023, 4.50% in 2024 and 2.75% in 2025.)

The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2024-25). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

Two new premiums were added in these new agreements: a 3% Frontline Patrol Premium (which applies to Constables and Sergeants in Frontline roles only) and a 3% Second-In-Command Premium (which applies to members when temporarily backfilling a short term platoon command position.) An allowance of \$2,101 per Constable FTE and \$3,330 per Sergeant FTE for the Frontline Patrol Premium and \$76 per Constable FTE for the Second-In-Command premium have been included in the salary rates for Constables and Sergeants. These allowances are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.7% Base Services : 49.3% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2024 Municipal Policing Cost-Recovery Formula.

## OPP 2025 Calls for Service Billing Summary

Calvin M

Estimated costs for the period January 1 to December 31, 2025

Calls for Service Billing Workgroups	Calls for Service Count					2025 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2025 Estimated Calls for Service Cost
	2020	2021	2022	2023	Four Year Average				
					A	B	C = A * B		
					Note 1			Note 2	Note 3
Drug Possession	0	0	0	0	0	5.9	0	0.0000%	0
Drugs	0	0	0	0	0	88.1	0	0.0000%	0
Operational	29	48	57	24	40	3.9	154	0.0085%	17,720
Operational 2	6	16	10	11	11	1.7	18	0.0010%	2,102
Other Criminal Code Violations	1	3	7	3	4	7.1	25	0.0014%	2,858
Property Crime Violations	7	15	12	9	11	6.2	67	0.0037%	7,666
Statutes & Acts	2	13	12	3	8	3.5	26	0.0014%	3,019
Traffic	5	5	1	3	4	3.8	13	0.0007%	1,530
Violent Criminal Code	5	8	12	8	8	14.8	122	0.0067%	14,045
<b>Municipal Totals</b>	<b>55</b>	<b>108</b>	<b>111</b>	<b>61</b>	<b>84</b>		<b>425</b>	<b>0.0234%</b>	<b>\$48,941</b>

### Provincial Totals (Note 4)

Calls for Service Billing Workgroups	Calls for Service Count					2025 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2025 Estimated Calls for Service Cost
	2020	2021	2022	2023	Four Year Average				
					A	B	C = A * B		
					Note 1			Note 2	Note 3
Drug Possession	2,803	2,979	2,483	2,363	2,657	5.9	15,676	0.8608%	1,803,207
Drugs	1,127	1,050	797	920	974	88.1	85,765	4.7092%	9,865,380
Operational	178,171	180,823	176,502	180,423	178,980	3.9	698,021	38.3272%	80,291,662
Operational 2	48,046	48,395	46,304	47,019	47,441	1.7	80,650	4.4283%	9,276,939
Other Criminal Code Violations	12,123	12,103	12,206	12,931	12,341	7.1	87,619	4.8110%	10,078,638
Property Crime Violations	46,799	47,403	48,878	49,446	48,132	6.2	298,415	16.3855%	34,325,987
Statutes & Acts	31,261	32,888	32,697	34,047	32,723	3.5	114,531	6.2887%	13,174,266
Traffic	32,067	34,757	38,776	32,713	34,578	3.8	131,397	7.2148%	15,114,318
Violent Criminal Code	19,343	20,055	21,513	22,640	20,888	14.8	309,139	16.9743%	35,559,474
<b>Provincial Totals</b>	<b>371,740</b>	<b>380,453</b>	<b>380,156</b>	<b>382,502</b>	<b>378,713</b>		<b>1,821,214</b>	<b>100%</b>	<b>\$209,489,870</b>

### Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals
- 4) Provincial Totals exclude data for dissolutions and post-2021 municipal police force amalgamations.

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## OPP 2025 Calls for Service Details

Calvin M

For the calendar years 2020 to 2023

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
<b>Grand Total</b>	<b>55</b>	<b>108</b>	<b>111</b>	<b>61</b>	<b>83.75</b>
Operational	29	48	57	24	39.50
Animal - Injured	0	0	0	1	0.25
Animal - Master Code	0	0	0	1	0.25
Animal - Other	1	0	0	0	0.25
Animal - Stray	1	1	3	2	1.75
Assist Fire Department	0	1	0	0	0.25
Assist Public	2	3	5	4	3.50
Distressed / Overdue Motorist	0	1	0	0	0.25
Domestic Disturbance	4	7	12	5	7.00
Family Dispute	7	9	16	2	8.50
Fire - Building	1	0	1	0	0.50
Fire - Other	1	0	0	0	0.25
Fire - Vehicle	1	1	0	1	0.75
Found Property - Master Code	0	1	1	0	0.50
Missing Person - Master Code	0	0	1	0	0.25
Missing Person 12 & older	1	0	0	0	0.25
Missing Person Located 12 & older	1	0	0	1	0.50
Neighbour Dispute	1	13	8	1	5.75
Noise Complaint - Master Code	0	0	0	1	0.25
Noise Complaint - Vehicle	0	0	1	0	0.25
Phone - Other - No Charges Laid	0	0	1	0	0.25
Sudden Death - Natural Causes	2	2	1	1	1.50
Suspicious Person	2	4	2	2	2.50
Suspicious vehicle	2	3	4	0	2.25
Trouble with Youth	0	0	1	2	0.75
Unwanted Persons	1	2	0	0	0.75
Vehicle Recovered - Master Code	1	0	0	0	0.25
Operational 2	6	16	10	11	10.75
911 call - Dropped Cell	1	0	1	0	0.50
911 call / 911 hang up	0	4	3	1	2.00
False Alarm - Cancelled	0	0	1	0	0.25
False Alarm - Others	2	5	2	6	3.75
False Holdup Alarm - Accidental Trip	2	0	0	0	0.50
Keep the Peace	1	7	3	4	3.75
Other Criminal Code Violations	1	3	7	3	3.50
Bail Violations - Fail To Comply	0	1	2	2	1.25
Bail Violations - Others	0	1	0	0	0.25
Breach of Probation	0	0	1	1	0.50
Disturb the Peace	0	1	0	0	0.25
Nudity - public/private property	0	0	1	0	0.25
Offensive Weapons - Careless use of firearms	1	0	1	0	0.50
Offensive Weapons - Possession of Weapons	0	0	1	0	0.25
Possess Firearm while prohibited	0	0	1	0	0.25
Property Crime Violations	7	15	12	9	10.75

## OPP 2025 Calls for Service Details

Calvin M

For the calendar years 2020 to 2023

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
Break & Enter	2	5	5	0	3.00
Break & Enter - Firearms	0	3	0	0	0.75
Fraud - Fraud through mails	0	0	0	1	0.25
Fraud - Master Code	0	0	1	1	0.50
Fraud - Money/property/security Under \$5,000	0	1	0	2	0.75
Fraud - Other	2	3	1	0	1.50
Interfere with lawful use, enjoyment of property	0	0	0	2	0.50
Mischief	1	1	1	0	0.75
Possession of Stolen Goods over \$5,000	0	0	0	2	0.50
Property Damage	0	1	0	0	0.25
Theft of - Snow Vehicles	1	0	0	0	0.25
Theft Under \$5,000 - Boat (Vessel)	0	0	1	0	0.25
Theft Under \$5,000 - Master Code	0	1	1	0	0.50
Theft Under \$5,000 - Other Theft	1	0	2	1	1.00
<b>Statutes &amp; Acts</b>	<b>2</b>	<b>13</b>	<b>12</b>	<b>3</b>	<b>7.50</b>
Landlord / Tenant	0	3	0	0	0.75
Mental Health Act	0	3	2	1	1.50
Mental Health Act - Apprehension	0	2	0	0	0.50
Mental Health Act - Attempt Suicide	0	0	2	0	0.50
Mental Health Act - Placed on Form	0	0	2	0	0.50
Mental Health Act - Threat of Suicide	0	0	2	1	0.75
Trespass To Property Act	2	5	4	1	3.00
<b>Traffic</b>	<b>5</b>	<b>5</b>	<b>1</b>	<b>3</b>	<b>3.50</b>
MVC - Fatal (Motor Vehicle Collision)	0	0	0	1	0.25
MVC - Others (Motor Vehicle Collision)	1	0	0	0	0.25
MVC - Personal Injury (Motor Vehicle Collision)	0	0	1	0	0.25
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	2	0	0	1	0.75
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	2	5	0	1	2.00
<b>Violent Criminal Code</b>	<b>5</b>	<b>8</b>	<b>12</b>	<b>8</b>	<b>8.25</b>
Assault - Level 1	1	5	7	2	3.75
Assault With Weapon or Causing Bodily Harm - Level 2	0	1	1	1	0.75
Criminal Harassment	0	1	2	1	1.00
Extortion	0	0	0	1	0.25
Sexual Assault	1	0	0	1	0.50
Sexual Interference	1	1	0	1	0.75
Utter Threats to Person	2	0	2	1	1.25

**OPP 2023 Reconciled Year-End Summary**

Calvin M

Reconciled cost for the period January 1 to December 31, 2023

			<u>Cost per Property \$</u>	<u>Reconciled Cost \$</u>	<u>Estimated Cost \$</u>
<b>Base Service</b>	<b>Property Counts</b>				
	Household	287			
	Commercial and Industrial	<u>16</u>			
	Total Properties	<u><u>303</u></u>	174.11	52,757	50,196
<b>Calls for Service</b>					
	Total all municipalities	187,830,598			
	Municipal portion	0.0194%	120.48	36,506	34,708
<b>Overtime</b>			17.54	5,314	4,220
<b>Prisoner Transportation</b>	(per property cost)		1.45	439	355
<b>Accommodation/Cleaning Services</b>	(per property cost)		<u>5.06</u>	<u>1,533</u>	<u>1,476</u>
<b>Total 2023 Costs</b>			<u><u>318.64</u></u>	<u>96,549</u>	<u>90,954</u>
<b>2023 Billed Amount</b>				<u>90,954</u>	
<b>2023 Year-End-Adjustment</b>				<u><u>5,596</u></u>	

**Notes**

The Year-End Adjustment above is included as an adjustment on the 2025 Billing Statement.

This amount is incorporated into the monthly invoice amount for 2025.

The difference between the estimated and billed amount is due to rounding the bills to the nearest dollar throughout the year.



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Town of Bradford West Gwillimbury  
100 Dissette Street, Unit 4, P.O. Box 100  
Bradford, Ontario, Canada L3Z 2A7

Phone: 905-775-5366  
jleduc@townofbwg.com  
[www.townofbwg.com](http://www.townofbwg.com)

September 20, 2024

**BY E-MAIL**

Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks  
5th Floor  
777 Bay St.  
Toronto, ON M7A 2J3

Dear Minister Khanjin:

### **Ontario Deposit Return Program**

---

I hope this letter finds you well. I am writing to formally address the recent discussions surrounding the Ontario Deposit Return Program, particularly regarding our community residents asking us about the recycling of nonalcoholic beverage plastics.

Whereas the Ontario Deposit Return Program has successfully incentivized the recycling of alcoholic beverage containers, resulting in the removal of over 204,000 tonnes of greenhouse gas emissions, we recognize the potential for similar success with nonalcoholic beverages.

The Ministry of the Environment, Conservation and Parks highlighted in their June 2023 letter that they are considering the adoption of a deposit-and-return system for nonalcoholic beverages. This initiative presents a unique opportunity to further promote recycling, reduce litter, and encourage sustainable practices among consumers.

Therefore, I am proud to announce that our Council endorses the expansion of the Ontario Deposit Return Program to include nonalcoholic beverage containers. We believe that this expansion will not only enhance environmental stewardship but also foster a culture of sustainability within our community.

We encourage all stakeholders to support this initiative and work collaboratively towards its implementation. Together, we can make a significant impact on our environment and set a positive example for future generations.

Yours truly,

A handwritten signature in black ink, appearing to read 'James Leduc', is written over a horizontal line.

Mayor James Leduc  
Town of Bradford West Gwillimbury

CC:

Hon. Peter Bethlenfalvy, Minister of Finance  
Hon. Caroline Mulroney, Member of Provincial Parliament for York-Simcoe  
MPP Sandy Shaw, Opposition Environment, Conservation and Parks Critic  
Ontario's Municipal Councils and Conservation Authorities

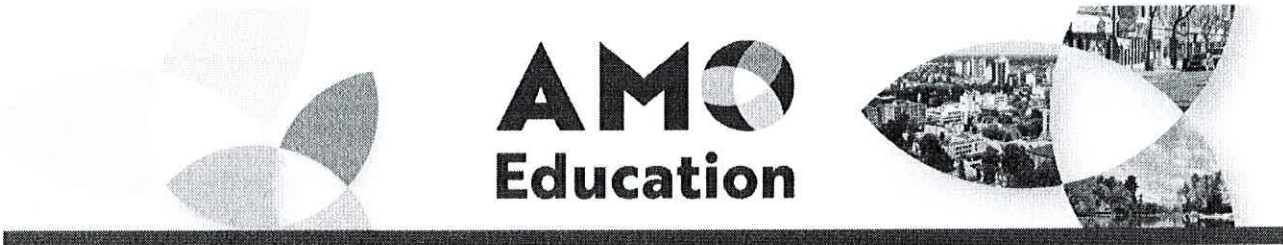
**Deputy Clerk**

---

**From:** CAO  
**Sent:** October 7, 2024 1:07 PM  
**To:** Deputy Clerk  
**Subject:** FW: Join us at AMO Healthy Democracy Forum

Consent agenda please.

**From:** AMO Events <events@amo.on.ca>  
**Sent:** October 7, 2024 1:01 PM  
**To:** CAO <CAO@calvintownship.ca>  
**Subject:** Join us at AMO Healthy Democracy Forum



# AMO Healthy Democracy Forum

## October 19 - 20, 2024 Toronto

The Association of Municipalities of Ontario (AMO) is holding its inaugural Healthy Democracy Forum, October 19 - 20 at the Westin Harbour Castle in Toronto. This two-day workshop is focused on developing a blue print for action on a number of the priorities of our Healthy Democracy Project (HDP).

In late 2022, the AMO Board of Directors committed to improving local democracy through a multi-year Healthy Democracy Project.

The central priorities for AMO's Healthy Democracy Project are:

- Attract more diverse candidates to municipal office.
- Support elected officials to be equity-informed leaders.
- Promote more respect for the people engaged in democratic processes.
- Encourage greater participation in local democracy and an increase in voter turnout.

The HDP Forum will include participants from academia, sector and community organizations, and leaders as well as elected officials and staff. Presentations and



workshops will include the importance of diverse representation, engaging youth in local democracy, and how to accelerate democracy in your community.

This important event will build on the HDP priorities for the purpose of supporting AMO and its members, the majority of Ontario's 444 municipalities, to provide opportunities for a more open and engaging 2026 municipal election.

### **Who Should Attend**

Municipal elected officials and staff, academics, community leaders and democratic and politically engaged community members and youth who are:

- engaged in and committed to diversity and equity in leadership and decision making,
- interested in and working on improving the tenor and tone of democratic participation and dialogue; and
- interested in expanding community understanding and engagement with your municipal government.

You may also want to share this with your local organizations working in this area and on these matters.

### **Here are some details on the HDP Forum:**

#### **Date and Location:**

October 19 – 20, 2024

*Westin Harbour Castle Hotel, Toronto, Ontario*

Day 1: **Diverse representation matters**—understanding, supporting, and promoting candidate support organizations. What does Ontario's candidate support system include, where are the gaps, and how can we raise its profile?

Day 1: **Engaging youth in local democracy and elections**—a conversation with civically engaged youth and youth-focused organizations facilitated by **Apathy is Boring** to explore how local governments can work to regain trust and engage young people in their communities.

Day 2: **Accelerating local democracy**—working with local groups to build a strong local democracy coalition-engaging elected officials, municipal staff, community organizations, civil society groups, education institutions and more to find positive responses to growing incivility, toxicity, and apathy impacting our political and civic lives.

[Register today.](#)

**Registration Fee:** \$50.00 + HST

4.

## Deputy Clerk

---

**From:** CAO  
**Sent:** October 8, 2024 4:09 PM  
**To:** Deputy Clerk  
**Subject:** Fw: Correspondence from Kettle Creek Conservation Authority re: recommended phaseout of free water testing in the 2023 Auditors General Report  
**Attachments:** September 11, 2024 Recommended phase-out of free well water testing in the 2023 Auditor's General's Report.pdf; 103-24.pdf

Consent this mtg please

Get [Outlook for Android](#)

---

**From:** Rebecca Morrow <Rebecca.Morrow@nbmca.ca>  
**Sent:** Tuesday, October 8, 2024 3:58:50 p.m.  
**To:** List  
**Subject:** Correspondence from Kettle Creek Conservation Authority re: recommended phaseout of free water testing in the 2023 Auditors General Report

Hello,

At the regular meeting of the North Bay-Mattawa Conservation Authority held on September 11, 2024, the Board of Directors passed resolution number 103-24 (attached) supporting Kettle Creeks email of May 16, 2024 regarding the recommended phase out of free well water testing in the 2023 Auditor General's Report (attached).

We are requesting that our Member Municipalities send a letter to the Minister of Health , Public Health Units and all Conservation Authorities in support of Kettle Creek Conservation Authority's resolution and letter to Honourable Minister Jones.

Kind regards,

Rebecca Morrow (she/her)  
 Human Resources Coordinator/Executive Assistant/Deputy CAO  
 North Bay-Mattawa Conservation Authority  
 15 Janey Avenue  
 North Bay, ON P1C 1N1  
 Cell: 705-303-8434  
 Office:: 705-474-5420  
 Fax: 705-474-9793  
 Web: www.nbmca.ca

Leaders in Watershed Management



May 16, 2024

The Honourable Sylvia Jones  
Minister of Health  
5<sup>th</sup> Floor  
777 Bay St.  
Toronto, ON M7A 2J3  
[sylvia.jones@ontario.ca](mailto:sylvia.jones@ontario.ca)

Sent by Email

**Re: Recommended phase-out of free well-water testing in the 2023 Auditor General's Report**

Dear Minister Jones,

The Kettle Creek Conservation Authority (KCCA) is concerned with Public Health Ontario's recommendation of phasing out free water testing.

While you have indicated that the Ministry has not made any decisions about changes to the provincial well water testing program and that individuals will continue to be able to get their private well water tested, members wanted to express their resolve in ensuring testing will continue and will continue to be free.

Consequently, at the May 15, 2024 Full Authority meeting, the following motion was passed:

**FA78/2024**

**Moved By: Lori Baldwin-Sands**

**Seconded By: Todd Noble**

**WHEREAS:** private water systems (e.g., wells) are not protected through legislated requirements under The Safe Drinking Water Act 2002 and The Clean Water Act 2006, but are more likely to contribute to cases of gastrointestinal illness than municipal systems;

**AND WHEREAS:** the 2023 Ontario Auditor General's value-for-money audit of Public Health Ontario (PHO) recommended that PHO, in conjunction with the Ontario Ministry of Health, begin the gradual discontinuance of free private drinking water testing;

**AND WHEREAS:** in the jurisdiction of KCCA, many households do not receive water from municipal systems, with many relying on a private drinking water system, including wells;

**AND WHEREAS:** the Walkerton Inquiry Report Part II, concluded the privatization of laboratory testing of drinking water samples contributed directly to the E. coli outbreak in Walkerton, Ontario in May 2000;



**AND WHEREAS:** all Ontarians deserve safe, clean water, and free well-water testing is a way to help ensure that residents on private wells continue to have barrier-free access to well water testing.

**THEREFORE, BE IT RESOLVED THAT:** the Board of Directors calls on the Province to not phase out free well-water testing as part of the proposed streamlining efforts of public health laboratory operations in the province;

**AND FURTHER THAT:** this resolution be circulated to the Hon. Sylvia Jones, Minister of Health; Hon. Lisa Thompson, Minister of Agriculture, Food and Rural Affairs; Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks; local MPPs; and Conservation Ontario and Ontario's conservation authorities.

**Carried**

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Grant Jones', written in a cursive style.

Grant Jones  
Chair

CC:

*The Honourable Lisa Thompson, Minister of Agriculture, Food and Rural Affairs*  
*The Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks*  
*Mr. Rob Flack, Member of Provincial Parliament, Elgin - Middlesex - London*  
*Conservation Ontario*  
*Ontario's 36 Conservation Authorities*

NORTH BAY-MATTAWA CONSERVATION AUTHORITY

DATE: September 11, 2024

RESOLUTION NO. 103-24

MOVED BY: Lana Mitchell

SECONDED BY: Dave Britton

THAT a letter of request be sent to  
all municipalities as a follow up  
to send letter <sup>of support</sup> to Minister of Health  
& Public Health <sup>Minister</sup> to support the Kettle  
Creek C.A, also all CA of Ontario



---

Endorsement of the Chair

**Deputy Clerk**

---

**From:** CAO  
**Sent:** October 10, 2024 7:58 AM  
**To:** Deputy Clerk  
**Subject:** consent agenda this meeting , including email below thanks  
**Attachments:** Backgrounder for SolvethetheCrisis.ca Supporters .pdf; Municipal Motion in Support of SolvethetheCrisis.ca Campaign .pdf; How you Can Help SolvethetheCrisis.ca.pdf

**From:** OBCM Chair Marianne Meed Ward <chair@obcm.ca>  
**Sent:** October 10, 2024 7:43 AM  
**To:** info@obcm.ca  
**Cc:** Michelle Baker (michelle@obcm.ca) <michelle@obcm.ca>; solvethethecrisis@obcm.ca  
**Subject:** Support for Ontario's Big City Mayors (OBCM) Solve the Crisis Campaign

Good Morning,

On behalf of the entire Ontario's Big City Mayors (OBCM) Caucus, I am reaching out today to ask you to share with your Council our request that your municipality joins us in our campaign to end the Humanitarian Crisis facing this province.

This past August OBCM launched our [SolveTheCrisis.ca](https://www.solve-the-crisis.ca) campaign to address the homelessness, mental health, and addictions crisis happening in municipalities big and small across the entire province. It is already having a significant impact with community partners, businesses, first responders, private sector, and the members of the public who have jumped on board.

We have seen hundreds of media hits, thousands of emails sent to both levels of government and Heads of Councils in every corner of Ontario. We are especially thrilled to see the growing number of municipal councils passing motions of support and hope that we can add your municipality to that list!

I am asking you to join us and help keep this issue at the forefront of discussions taking place at the province and within the federal government.

Attached you will find 3 documents.

They include a list of how you can help, a draft motion that you can use as is or you are more than welcome to make it your own, background information, regional information, funding facts, and what you can ask your residents and community partners to do to help support the SolveTheCrisis campaign.

These materials address why we are doing this, why we are doing it now, and what we are asking for in order to meet the needs of our local communities.

Thank you for your consideration of this request and we look forward to having you onboard.



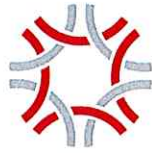
For any questions or to discuss this further, you can reply to me here, or please feel free to reach out to Michelle Baker, OBCM's Executive Director, at [michelle@obcm.ca](mailto:michelle@obcm.ca) or 647-308-6602

Sincerely,  
Marianne Meed Ward

Marianne Meed Ward, Mayor of Burlington  
Chair of Ontario's Big City Mayors (OBCM)  
[chair@obcm.ca](mailto:chair@obcm.ca) [www.obcm.ca](http://www.obcm.ca)  
[solvethecrisis@obcm.ca](mailto:solvethecrisis@obcm.ca) @solvethecrisis\_ on X

**About Ontario's Big City Mayors**

*Ontario's Big City Mayors (OBCM) is an organization that includes mayors of 29 single and lower-tier cities with a population of 100,000 or more, who collectively represent nearly 70 percent of Ontario's population. OBCM advocates for issues and policies important to Ontario's largest cities.*



## **Backgrounder - SolvethetheCrisis.ca Campaign**

### **Key Asks of the Province**

- Appoint a responsible ministry and Minister with the appropriate funding and powers as a single point of contact to address the full spectrum of housing needs as well as mental health, addictions and wrap around supports.
- Have this Minister strike a task force with broad sector representatives including municipalities, healthcare, first responders, community services, the business community and the tourism industry to develop a *Made in Ontario Action Plan*.
- Provide municipalities with the tools and resources to transition those in encampments to more appropriate supports, when deemed necessary
- Commit to funding the appropriate services these individuals need, community by community where there are gaps in the system. Including an immediate increase in detox and rehabilitation beds for those looking to get the health support they need, on their own.
- Invest in 24/7 Community Hubs / Crisis Centres across the province to relieve pressure on emergency centres and first responders

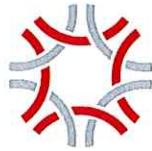
## **Background Information on the Crisis**

### **OBCM Advocacy**

- The 'Solve the Crisis' campaign is a culmination of years of advocacy from Ontario's Big City Mayors on the mental health, addictions and homelessness crisis across Ontario, including our white paper released in 2021, most recently developing our health and homelessness strategy in 2023 and an update to that strategy included in this campaign (see OBCM advocacy timeline below)

### **A Growing Crisis**

- Over the years we have seen this crisis develop to include a growing number of unhoused residents and encampments in many of our communities:
  - Of 72 communities surveyed, 68 reported encampments with an estimated 14-23% of the homeless population staying in encampments - [Infrastructure Canada National Survey on Homeless Encampments](#)
  - In 2023 there were at least 1,400 homeless encampments in communities across the province. Many of the residents of these encampments suffer from mental health or substance abuse challenges. - [The Association of Municipalities \(AMO\)](#)

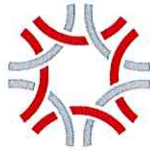


- **London** - as of March 31, 2024 1758 individuals experiencing homelessness and there were 56 active encampments - [Housing and Homelessness Snapshot, City of London](#)
- **Kingston** - 1,924 clients received some type of service in relation to Homelessness in 2023 this includes (outreach, shelter, housing support services, such as housing loss prevention and housing application assistance) - [Housing and Homelessness Report, City of Kingston](#)
- **Region of Waterloo** - current estimates are that 1,000 people are experiencing homelessness across the region including 450 people experiencing Chronic homelessness - [Encampments Report - City of Waterloo](#)
- **Hamilton** - As of January 31 2024, 1,592 Homeless people, with 585 having been homeless for more than 6 months and, 1007 for less than 6 months - [City of Hamilton](#)
- **Windsor** - 468 Individuals experienced chronic homelessness in 2023 up 19% from 2022 - [Housing and Homelessness Report - City of Windsor](#)
- Ontario residents are frustrated with the impact of this crisis on their communities and want to see the government take action. In a recent survey conducted by [CMHA Ontario](#)
  - More than 8 in 10 Ontarians would prefer solutions for the ongoing opioid and drug poisoning crisis which focus on healthcare and social services support rather than punishments
  - 73% percent of Ontarians are concerned the opioid crisis is getting worse
  - 56% report that opioid addiction is an issue of concern in their community
  - 71% believe government should prioritize addressing the crisis

## There Are Solutions

- Municipalities along with community partners have developed programs and spaces that are providing effective solutions to this crisis including:
  - **London** - from October 2023 - March 2024, as part of a partnership between London Cares and LHSC, the House of Hope has been operating 25 highly supportive units at 362 Dundas Street.
    - Residents have seen significant health improvements including a 74% reduction in emergency department visit volumes in the first three months compared with the same time period and the same cohort in 2022 - [City of London](#)
  - **Toronto** - the city's Street to Homes (S2H) and its outreach partners helped transition 654 people to permanent housing throughout the pandemic - [City of Toronto](#)
  - **Kingston** - the affordable rental housing capital funding program has provided financial assistance from municipal, provincial and federal sources to create over 510 units to get people housed and off the streets

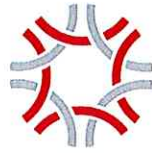




- These include - Addiction Mental Health Housing Stabilization Program-18 beds, Supportive/ Transitional Youth Housing - 48 units, Transitional housing for vulnerable women - 17 beds and more - [City of Kingston](#)
- **Oshawa** recently introduced **Mission United**, a collaborative social service and primary health care HUB for those experiencing homelessness.
  - This program seeks to assist those with high acuity and tri morbidity achieve long term stabilization by providing low barrier, wrap-around supports with a point in time model.
  - Through partnerships with various community agencies, they provide specialized person-centred services through a singular access point.
- **Windsor-Essex** - funded by the city and community organizations the Homelessness & Housing Help Hub (H4) is a “one-stop” multidisciplinary service hub. The H4 works towards the community’s goals to reduce homelessness by delivering housing focused, homelessness resolution programs that provide a variety of wrap-around supports for persons experiencing homelessness.
  - 133 people have been housed through supports provided at H4, 93 people were assisted by a family physician and 180 by a nurse practitioner through the Shelter Health Initiative
  - The Essex County Homelessness Hub has also housed 47 people through their support program - [Home Together Annual Report - Windsor Essex](#)

### **Timeline of OBCM Advocacy Work on Health and Homelessness**

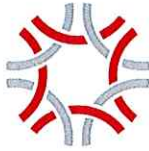
- **June 2021** - OBCM released a white paper entitled - *Working Together to Improve our Wellness: Recommendations from Ontario's Big City Mayors to improve mental health and addiction services in Ontario* - including recommendations for:
  - Structural recommendations to ensure more Ontarians get the help they need, when they need it, and where they need it.
  - Support that helps improve and connect municipal services with community mental health services
  - Legislative and regulatory changes that reduce the harm of substance use and support system change
  - Municipal leadership opportunities
  - Full paper found on our website here - [OBCM White Paper 2021](#)
- **June 2022** - OBCM Calls for an Emergency Meeting with Province to Address the Chronic Homelessness, Mental Health, Safety and Addictions Crisis Overwhelming Our Communities
  - This meeting to accelerate solutions to address chronic homelessness, mental health, safety, and addictions issues in our communities as our most



marginalized and vulnerable populations have been disproportionately impacted by the pandemic

- Working alongside the Ontario BIA Association (OBIAA) we emphasized the impact this crisis was having on downtowns and small and medium sized businesses who were still struggling from the impact of the pandemic
- [OBCM Call for Emergency Meeting](#)
- **August 2022** - at a joint meeting with the Mayors and Regional Chairs of Ontario (MARCO) OBCM reiterated our call for an emergency meeting on this issue with the support of key stakeholders who signed on to attend, these groups include the Ontario Chamber of Commerce, Ontario Association of Business Improvement Areas, Ontario Association of Chiefs of Police, AMO, Canadian Mental Health Association Ontario and the Ontario Tourism Industry Association.
  - [OBCM Reiterates Call for Emergency Meeting with Stakeholders](#)
- **February 2023** - OBCM adopts our Health and Homelessness Strategy including five recommendations for the Ontario government to make an immediate impact on the mental health, addictions and homelessness crisis. These recommendations were developed using information gathered through consultation with local health partners to identify services required to ensure there is a health care continuum and appropriate response to this crisis affecting our cities.
  1. Centralized and integrated intake and dispatch process
  2. More provincial investment in low barrier hubs
  3. More stabilization and treatment beds with experienced staff to support those in their treatment journey
  4. More flexible and predictable funding for supportive housing
  5. More provincial ministry and agency collaboration to reduce red tape and duplication
- Full motion and strategy can be found here - [OBCM Health and Homelessness Strategy 2023](#)
- **April 2023** - OBCM meets with Minister Jones and staff, along with partners from the Canadian Mental Health Association Ontario, Ontario Association of Chiefs of Police, Ontario Chamber of Commerce, the Kingston Health Sciences Centre and the Association of Municipalities of Ontario.
  - Discussed the new funding recently announced in the budget of \$202 million each year to the Homelessness Prevention Program (HPP) and Indigenous Supportive Housing Program, and over half a billion dollars to support mental health and addictions.
  - Presented our Health and Homelessness Strategy, including recommendations to address the growing crisis in Ontario's cities
  - [OBCM Meets with Minister Jones](#)
- **August 2023** - OBCM representatives have a special "Multi Minister Meeting" on our Health and Homelessness Strategy at the AMO Conference with Minister Parsa (Children, Community and Social Services), Associate Minister Nina Tangri (Housing), Associate Minister Tibollo (Mental Health), Associate Minister Charamine Williams (Women's Social and Economic Opportunity)



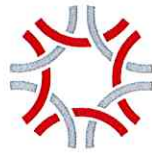


- OBCM representatives present our Health and Homelessness plan as well as various programs and facilities that are making a difference in our communities
- **June 2024** - at the OBCM June meeting in Chatham-Kent, members discuss updating the Health and Homelessness Strategy to push for various additional supports/asks from the province, especially as the issue of encampments has now grown and approves a communication campaign leading into the 2024 AMO Conference
  - [OBCM Updated Health and Homelessness Strategy, 2024](#)

### **Overview of Ontario's Investments in Mental Health and Addictions** **(from CMHA)**

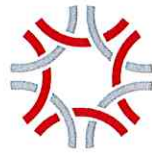
- Through the [Roadmap to Wellness](#), Ontario is investing \$3.8 billion over 10 years to fill gaps in mental health and addictions care, create new services and expand programs.
- The government invested \$396 million over three years to improve access and expand existing mental health and addictions services and programs as part of Budget 2024.
- This investment includes:
  - \$124 million over three years to support the continuation of the Addictions Recovery Fund. The fund supports:
    - Maintaining 383 addictions treatment beds for adults who need intensive supports, helping to stabilize and provide care for approximately 7,000 clients each year;
    - Three Mobile Mental Health Clinics to provide a suite of mental health and addictions services to individuals living in remote, rural and underserved communities; and
    - Three police-partnered Mobile Crisis Response Teams to support individuals in a mental health or addictions crisis.
- Ongoing support for the [Ontario Structured Psychotherapy Program](#)
- Between 2020 and 2023, Ontario established a provincial network of 22 [Youth Wellness Hubs](#) which have connected 43,000 youth and their families to mental health, substance use, and wellness services, accounting for over 168,000 visits.
- As part of Budget 2024, Ontario committed \$152 million over the next three years to support individuals facing unstable housing conditions and dealing with mental health and addictions challenges.





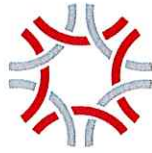
## Regional Data Points

- **Durham Region:** As of May 31, 2024 The Region of Durham Has at least 757 people experiencing homelessness with 326 having experienced homelessness for 6 months or more.
  - Inflow into shelter system: 35 individuals became chronically homeless, 36 made contact after no contact for 60 days or more and 6 people lost housing.
  - Outflow from Shelter system: 10 people moved from shelters into housing, 6 people lost housing.
  - Durham Municipal Breakdown of active homeless population as of May 2024:
    - Ajax: 241
    - Clarington: 19
    - North Durham: 17
    - Oshawa: 362
    - Pickering: 25
    - Whitby: 58
    - Other/Unknown: 35 - [Durham Region, Built for Zero Report Card](#)
  
- **Halton Region** - As of October 1st 2023, 172 individuals were receiving emergency shelter from the region
  - 270 additional individuals were residing in transitional housing awaiting offers of permanent housing
  - Between 10-25 individuals sleep outside in Halton on any given night, with most actively working with the street outreach team - [Halton Region](#)
  - In 2023, 28% of all shelter placements required the use of hotels for overflow due to increased demand on services
  - Halton Region's Shelter Capacity 2023(by number of individuals): 148, overflow hotel placements required to meet demand and 99 permanent placement beds.
  - As of 2022, 2,127 emergency housing situations were resolved through outreach and funding through the housing stability fund
  - 884 residents assisted with finding affordable rental housing, and 514 clients received intensive customised supports
  - 56 chronically homeless households were assisted with permanent housing, with intensive wrap around individualized support services
  - Halton Region provided rent geared income to 3,091 households from the Halton Access to Community Housing (HATCH) - [Halton Region 2022 State of Housing](#)
  
- **Niagara Region** - As of March 2021, at least 665 people in the Niagara Region were experiencing homelessness in 2021
  - 121 were children aged 0-15, 76 were youth aged 16-24,
  - 47 reported staying in unsheltered locations
  - Of the 439 surveys reported in 2021:



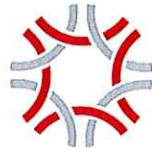
- Almost 1 in 4 (22.6%) identified as indigenous Compared to Indigenous making up 2.8% of Niagara's Population.
  - 42 percent had been experiencing homelessness for more than 6 months
  - (Data Recording Paused During Pandemic Point In Time Counts begin again Fall 2024)
  - [Niagara Region - Point in Time Count](#)
- 
- **Peel Region** - In 2023 4,800 households received one time financial assistance to prevent homelessness
    - 351 households were placed from peels centralized waiting list into subsidized community housing units
    - 16, 497 households currently using the Affordable Housing System - [Peel Region](#)
    - As of October 2023 Peels emergency shelter system was operating above 270% occupancy
    - Overflow expenses have grown significantly projected \$26.9 million for 2023 and \$42 million in 2024 exceeding approved budgets and funding - [Peel Region Report](#)
- 
- **Region of Waterloo** - According to the Youth impact survey youth experiencing homelessness has increased from 8% in 2021 to 13% in 2023 - [Region of Waterloo](#)
    - As of September 21, 2021 the Region of Waterloo had 1,085 individuals experiencing homelessness
    - 412 of those are living rough (in encampments, on the street or in vehicle)
    - 335 experiencing hidden homelessness
    - 191 in emergency shelter, 84 in transitional housing, and 63 in institutions.
    - 75% of survey respondents experiencing chronic homelessness - [Region of Waterloo Point in Time Count](#)
- 
- **York Region** - Housed 978 households from the 2023 subsidized housing waitlist
    - Transitioned 1,294 from emergency housing to safe housing over 5 years
    - As of 2023 15,716 households remain on the subsidized housing waitlist Net change of plus 849
    - Opened two new transitional housing sites adding 28 new units to the emergency and transitional housing system
    - Significant increases in the number of people experiencing homelessness projected, with estimates ranging from 2,100 to 2,300 individuals in the next five years.
    - Unique individuals accessing emergency housing increased 5% from 2019 - 2023





- The total number of unique people who experienced chronic homelessness during the year increased by approximately 120% from 2019 to 2023, from 124 to 473.
- 1496 unique persons experiencing homelessness in 2023 - [York Region](#)
  
- **District of Muskoka Lakes** - As of July, 2022 650 households are on the social housing waitlist with 357 of those waiting for a one bedroom unit and a wait time up to 8 years.
  - Median Employment income for individuals is 21% lower than the rest of the province
  - 13% of Muskoka Residents living in poverty
  - 50% of rental households spend more than 30% of their total income on shelter costs.
  - 11 unique households moved from emergency shelters into longer-term housing solutions (i.e. transitional or supportive housing)
  - 15 households were moved from unsheltered/provisionally accommodated to transitional or long-term housing
  - 6 households were supported to move from transitional to long-term housing
  - 973 requests for assistance in obtaining housing from households experiencing homelessness
  - 19,518 requests for assistance from households experiencing homelessness received supports and services (not related to accommodation)
  - 1,209 requests for assistance from households at risk of homelessness received supports and services (not related to accommodation) to support housing loss prevention, retention, or re-housing - [Muskoka 10 Year Housing & Homelessness Plan Annual Report](#)
  
- **South Eastern Ontario**
  - **Kingston** - As of December 2023, Approximately 127 people slept rough meaning makeshift accommodations, sleeping in street, park or vehicle an increase of 12 from august - december of 2023
    - 1,924 clients received some type of service in relation to Homelessness in 2023 this includes (outreach, shelter, housing support services, such as housing loss prevention and housing application assistance) - [City of Kingston](#)
  - **Ottawa** - As of December 31, 2023 Ottawa had 12,447 households on the centralized waitlist with 1,186 households housed from the waitlist
    - 49 New Affordable units and 57 New Supportive units were completed
    - 301 households were housed through the housing first program
    - 1,129 households housed from the shelter system
    - 988 people Chronically homeless, with 382 individuals with a history of chronic homelessness being housed
    - 13% increase in people using the shelter system





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- 3% decrease in the average length of stay in shelter system, 25% increase in newcomer inflow into shelter system - [City of Ottawa](#)
- **South Western Ontario**
  - **Windsor** - In 2023, 715 households experiencing homelessness were housed
    - 95 individuals experiencing chronic homelessness were housed with supports
    - Youth Homelessness: 25 youth experiencing homelessness housed with supports
    - 1105 households assisted with rent assistance. - [City of Windsor](#)

**MOTION : *[insert name of your municipality or organization here]* supports the SolvetheCrisis.ca Campaign and requests that the Provincial and Federal Governments take Action to Address the Growing Mental Health, Addictions and Homelessness Crisis in Ontario**

**Whereas** there is a humanitarian crisis unfolding on the streets in our cities, large and small, urban and rural, across Ontario. The time for words is over, we need immediate action at all levels of government, starting with the Province of Ontario

**Whereas** the homelessness, mental health and addictions crisis continues to grow with 3432 drug related deaths in Ontario in 2023<sup>1</sup> and over 1400 homeless encampments across Ontario communities in 2023<sup>2</sup>; and

**Whereas** the province has provided additional funding and supports, such as the recent investment of \$378 million for HART Hubs and approximately 375 beds with wraparound supports, it does not adequately address the growing crisis and the financial and social impact on municipalities and regions across the province; and

**Whereas** municipalities and regions are stepping up and working with community partners to put in place community-specific solutions to address this crisis, but municipalities and regions lack the expertise, capacity, or resources to address these increasingly complex health care and housing issues alone; and

**Whereas** this is primarily a health issue that falls under provincial jurisdiction and municipalities and regions should not be using the property tax base to fund these programs; and

**Whereas** there is no provincial lead focused on this crisis leading to unanswered questions that span over a dozen ministries, and a lack of support to manage the increasing needs of those who are unhoused.

**Therefore, be it resolved that *[insert name of your municipality here]* supports the SolvetheCrisis.ca Campaign;**

**And** calls on provincial and federal governments to commit to immediate action to solve the Humanitarian Crisis that Ontario is facing as the numbers of unhoused individuals and those suffering with mental health & addictions grows exponentially;

**AND** that the province officially makes Homelessness a Health Priority;

**AND** appoints a responsible Minister and Ministry with the appropriate funding and powers as a single point of contact to address the full spectrum of housing needs as well as mental health, addictions and wrap around supports;

**AND** that the provincial government strike a task force with broad sector representatives including municipalities, regions, healthcare, first responders, community services, the business community and the tourism industry to develop a *Made in Ontario Action Plan*;

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<sup>1</sup> Office of the Chief Coroner, Ontario (2024). OCC Opioid Mortality Summary Q4 2023. [PDF] .

<https://odprn.ca/occ-opioid-and-suspect-drug-related-death-data/>

<sup>2</sup> [Homeless Encampments in Ontario. A Municipal Perspective. Association of Municipalities of Ontario. July 2024 -](#)

**AND** that this provincial task force reviews current programs developed by municipalities, regions and community partners that have proven successful in our communities, to ensure that solutions can be implemented quickly and effectively to tackle this crisis.

**AND** that the federal government is included in these conversations.

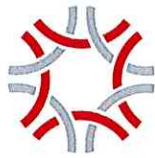
**AND** that both levels of government provide adequate, sufficient and sustainable funding to ensure that municipalities have the tools and resources to support individuals suffering with mental health and addictions, including unhoused people and those from vulnerable populations that may be disproportionately impacted;

**And** that this **[Council or Board]** calls on the residents of **[insert name of your municipality, region or organization here]** to join us in appealing to the provincial and federal governments for support by visiting [SolveTheCrisis.ca](http://SolveTheCrisis.ca) and showing your support;

**AND further that a copy of this motion be sent to:**

- The Right Honourable Justin Trudeau, Prime Minister of Canada
- The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada
- The Honourable Doug Ford, Premier of Ontario
- The Honourable Sylvia Jones, Deputy Premier and Minister of Health
- The Honourable Paul Calandra, Minister of Municipal Affairs and Housing
- The Honourable Michael Parsa, Minister of Children, Community and Social Services
- The Honourable Michael Tibollo, Associate Minister of Mental Health and Addictions
- Local MPs
- Local MPPs and
- Ontario's Big City Mayors





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## **How You Can Help SolveTheCrisis.ca** **A Request to Ontario Municipalities From Ontario's Big City Mayors**

### **What is the SolveTheCrisis.ca Campaign?**

Ontario's Big City Mayors (OBCM) launched the [SolveTheCrisis.ca](https://www.solvethecrisis.ca) campaign in August 2024 to address the homelessness, mental health and addictions crisis happening across Ontario.

After years of advocacy we are at a turning point, the time to act is now. This crisis is growing in municipalities and regions of every size across Ontario, and we need help more than ever!

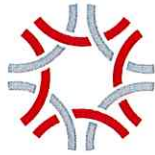
Ontario municipalities of all sizes have stepped up, putting in place programs and housing options along with community partners and other stakeholders, advocating for funding that might be provided from other levels of government but is never consistent and never enough. We cannot tackle this alone, the federal and provincial governments' must come to the table.

We launched the [SolveTheCrisis.ca](https://www.solvethecrisis.ca) Campaign with a press conference at Queen's Park including a video that can be shared and found here: [OBCM You Tube Channel](#), a social media campaign that is still underway, and a website [www.solvethecrisis.ca](https://www.solvethecrisis.ca) where your residents/networks/councils & staff can watch our video, join our call to action by filling out a letter to the Premier, various Ministers, local MPPs and MPs.

### **How Can You Help?**

There are so many ways!

- Follow us on our socials & like and reshare our posts:
  - X (formerly Twitter) [@SolveTheCrisis](#), and [@ONBigCityMayors](#),
  - LinkedIn [Ontario's Big City Mayors \(OBCM\)](#) and
  - Facebook [Ontario's Big City Mayors](#)
  
- Pass the draft motion attached, a more personalized version of the attached motion, or create one of your own!
  
- Share this call to action with your Council, Board of Directors, Membership, Networks and the public
  
- Share your motion and support of the SolveTheCrisis.ca campaign on social media and tag our accounts:
  - X (formerly Twitter) [@SolveTheCrisis](#), and [@ONBigCityMayors](#),
  - LinkedIn [Ontario's Big City Mayors \(OBCM\)](#) and



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- Facebook [Ontario's Big City Mayors](#)
- Use the hashtags #solvethecrisis and tag Solve the Crisis and OBCM's socials if you can to help us track and report on engagement
- Ask residents, staff, councillors, supporters, members and even your Mayor / Warden / Chair / Head of Council to visit [www.solvethecrisis.ca](http://www.solvethecrisis.ca) fill out the letter to send the message to their local representatives stating that they want action now.
  - Encourage them to share it with their networks as well.
- Read through our attached backgrounders and key messages and include them in any advocacy efforts you may undertaking on this issue
- Draft an op-ed or article specific to your municipality or region to push out to your local media (see OBCM Chair Meed Ward's Op-Ed here - [Toronto Star - August 17th](#))
- Contact us at [solvethecrisis@obcm.ca](mailto:solvethecrisis@obcm.ca) for more information

October 15, 2024

**CAO report to Council –Information: Aggregate Resources Act – License Fee Disbursement**

**PURPOSE:**

For Council information/education and fund allocation

**BACKGROUND:**

- a. The Aggregate Resources Act and its regulations require aggregate operators to pay fees related to the extraction of aggregate materials. Aggregate license and permit holders must pay an annual fee to the Ontario Aggregate Resources Corporation. Some annual fees are shared.

Royalties are paid to the Crown for use of the Crown-owned aggregate.

Fees and royalties will be adjusted annually to account for inflation, in accordance with Regulation 244/97. This adjustment will follow the Ontario Consumer Price Index. The Ministry will post the adjusted fees and royalties before January 1st of every year.

Fees collected from licenses, wayside permits and aggregate permits will be distributed approximately as follows:

3% to the Aggregate Resources Trust for rehabilitation and research

**61% to the local municipality in which the site is located**

15% to the upper-tier municipality in which the site is located

21% to the Crown (minimum).

- b. 5 properties in the Municipality of Calvin are classified as “gravel pit, quarry, sand pit” (source MPAC)

**FINDINGS:** Mid-September, the Municipality received payment of \$5,558.18 from The Ontario Aggregate Resources Corporation (TOARC).

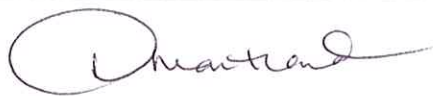
**RATIONALE:** Payment for production years up to and including 2023

**LEGAL AUTHORITY:** TOARC was incorporated in 1997 to act as Trustee of the Aggregate Resources Trust, a trust created under the authority of the Aggregate Resources Act and pursuant to a trust indenture between the Corporation and The Ministry of Natural Resources (MNR)

**ANALYSIS/ OPTIONS/RECOMMENDATION:**

While the Aggregate Resources Act does not direct how municipalities spend these funds, the intent of the fee sharing arrangement was initiated to assist municipalities with road maintenance and other administrative matters related to the management of local aggregate resources.

In consultation with the Public Works Supervisor, it is recommended that this payment’s funds be directed to Capital Reserves-Roads Dept.







THE ONTARIO AGGREGATE RESOURCES CORPORATION  
1001 CHAMPLAIN AVENUE, SUITE 103, BURLINGTON, ONTARIO L7L 5Z4  
TEL:(905) 319-7424 FAX:(905) 319-7423 TOLL FREE:(866) 308-6272 WWW.TOARC.COM

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September 15, 2024

**Attention:** Municipal Clerk/Treasurer

**Regarding:** Licence Fee Disbursement under the Aggregate Resources Act

Enclosed is a cheque that represents payment of your share of the licence/permit fees collected from aggregate producers within your municipality. The amount of the cheque is based on payments received since March 1, 2024 (for production years up to and including 2023).

Fees collected from licences, wayside permits and aggregate permits are distributed approximately at 61% to the lower-tier/local municipality in which the site is located.

While the Aggregate Resources Act does not direct how your Municipality spends these funds, the intent of the fee sharing arrangement was initiated to assist municipalities with road maintenance and other administrative matters related to the management of local aggregate resources.

If you have any questions please contact Mr. Tahir Ahmad, Controller, or myself.

Yours truly,

Bruce Semkowski  
President

Ⓢ 5558.18

encl.